


SUPPLIER QUALITY REQUIREMENTS

 INDUSTRIAL METAL FINISHING-INC SHOT PEENING SOLUTIONS	Document No: IMF-F-03	Issue Date: 06/14/2006
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These Supplier Quality Requirements (SQR) will vary and will be specifically called out as "Standards" in every purchase order issued. Their specifically assigned SQR numbers (i.e., SQR1, SQR2) will reflect the applicable requirement.

Industrial Metal Finishing, Inc. (IMF) objects in advance to the inclusion of any additional or different terms proposed by any vendor, supplier, subcontractor, and/or agents/representatives (*Supplier*) in acceptance or acknowledgment of purchase order. The inclusion of such terms by the *Supplier* will be of no significance and will not be conditions or additional terms to the purchase order.

The following Supplier Quality Requirements shall apply to all purchase orders, unless otherwise stated on the face of the purchase order.

The current revision of form IMF-F-03 is available online at www.indmetfin.com or from IMF's purchasing representative.

SQR1 QUALITY SYSTEM REQUIREMENTS:

Supplier shall maintain a quality system that, at a minimum, allows for; identification of and compliance to requirements specified by IMF, responses to IMF's request for corrective action on nonconforming product, and retention of production records as required by IMF. *Suppliers* that provide IMF with calibration services shall maintain ISO 17025 accreditation and perform calibration with measurement standards whose accuracy is traceable to the National Institute of Standards and Technology (N.I.S.T.). Vendor's quality system is subject to verification and approval at all times by Industrial Metal Finishing's Quality Assurance Department. Supplier agrees to flow down to the supply chain all requirements imposed by IMF.

SQR2 CERTIFICATE OF CONFORMANCE:

Supplier shall submit with each shipment a Certificate of Conformance stating that the items furnished to IMF are in conformance to the Purchase Order/drawing requirements applicable to the items delivered. Any recognized aerospace, military and/or industry standard, when imposed by the drawing, specification or Purchase Order must be the latest revision and specifically stated and form a part of the certification. *Supplier* shall have on file, and retain for at least 10 years, all material, chemical and physical test reports and C of C's for processes performed by themselves and their sub-tier suppliers and shall make this documentation available for review by IMF Representative upon request. As a minimum, each supplier and/or sub-tier certification must contain the following information: Purchase Order number, lot number, quantity shipped, part number, name and address of the company issuing the certification, the date of issue, and signature and title of the *Supplier's* authorized representative.

SQR3 ACCESS TO SUPPLIER'S FACILITY:

Industrial Metal Finishing, Inc. (IMF) reserves the right of access (at any reasonable time) to any location where work is being performed under this purchase order, and such right shall be extended to IMF's customer and/or appropriate regulatory and government agencies, at any level of the supply chain involved in the order and to all applicable records.

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- SQR4 PHYSICAL AND CHEMICAL TEST REPORTS:**
Supplier shall supply physical and/or chemical test reports for each lot or batch. Supplier shall supply original mil certification with shipment of material specified on the purchase order. The report must show that material/parts delivered are acceptable and shall be identifiable to the product being delivered. The material manufacturer must appear on the certification. For Glass Bead media, Supplier shall supply physical and/or chemical test reports indicating: composition, appearance and roundness, coating, specific gravity, magnetic Iron particles, and sieve analysis.
- SQR5 CHANGES:**
Supplier must and shall not make any changes to the processes or materials specified under the purchase order. Supplier shall notify IMF in writing prior to any proposed changes to suppliers, supplier controlled design, parts, materials, fabrication methods, or processes, that may affect function, interchangeability or reliability of product delivered to IMF; or, of any changes to facility location, ownership or quality management following a quality survey/audit by IMF.
- SQR6 SHELF LIFE ITEMS:**
Materials or articles having characteristics subject to degradation with age shall be marked in a manner to indicate the expiration date in addition to standard identification requirements. Batch numbers and special storage or handling conditions shall be included when applicable. Safety Data Sheets (SDS) must also be provided where there is a danger to health from material being purchased and when applicable.
- SQR7 PACKING/PACKAGING:**
Supplier must ensure that all items shipped under this Purchase Order are adequately packed and/or packaged to prevent damage, contamination and/or deterioration. Unless otherwise specified on the Purchase Order, *Supplier* must use best commercial practices in packaging to prevent damage, contamination and/or deterioration to all items during transit.
- SQR8 NONCONFORMING MATERIAL CONTROL & LATENT DEFECT NOTIFICATION:**
If nonconformances are detected during manufacturing or inspection, the supplier quality assurance personnel shall disposition the nonconformance in one of the following categories: (a) Rework or completion of operations: if the nonconformances are in this category, the articles shall be reworked, resubmitted to normal inspection and/or test operations and must meet all drawing specifications. (b) Scrap: if the article is dispositioned in accordance with the supplier procedures for controlling and disposition of scrap material. Replacements, if required, must be accompanied with the required certifications. (c) Submit for IMF preliminary review: dispositions outside the above will require IMF preliminary review action. The supplier shall segregate and control the nonconforming material to assure no further work is accomplished on the discrepant item(s) until IMF preliminary review action is obtained. The supplier shall request IMF preliminary review action. The material must be held at the supplier facility pending direction from IMF. When IMF preliminary review action is completed, the disposition will be provided to the supplier immediately. Internal nonconformances in the supplier's daily operations shall be evaluated for their potential to exist in previously produced or delivered product. If a potential latent defect is determined, a written notice to IMF is required within 24 hours of discovery. Any resulting Supplier Corrective Action Requests shall be responded to within 30 days. When requested in writing by Quality and/or Purchasing, supplier shall provide proof of corrective action, root cause and root cause corrective action for any deficiencies deemed supplier responsibility on a Corrective Action Request form. Failure to respond in a timely and/or effective manner may result in future on-site review, source inspection at suppliers facility and/or disqualification.
- SQR9 FIRST ARTICLE INSPECTION:**
Supplier shall submit with each shipment a First Article Inspection Report (FAIR). The FAIR shall include complete First Article inspection report with drawing tolerance and actual inspection data, material certifications, special process certifications, test data, and other applicable documents, as applicable. The First Article report must show IMF part number, revision, and purchase order number. Supplier shall have on file, and retain for at least 10 years, all material, chemical and physical test reports and C of C's for processes performed by themselves and their sub-tier suppliers and shall make this documentation available for review by IMF Representative upon request.

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SQR10 SUPPLIER AWARENESS:

It is imperative that you and your personnel are aware of your contribution to the conformity of the product and service you provide; their contribution to product safety and the importance of ethical behavior as it ultimately affects the conformity of the service we provide to our customers and all of our continued business.